

TLC Management of Raleigh, Inc.

205 West Millbrook Road

Suite 210

Raleigh, NC 27609

Phone: (919) 534-1600 – office

Fax: (919) 571-8290

E-mail: Info@TLCmanagementNC.com

Request for Real Estate Transfer Form – New Construction

Please complete the top portion of this form and fax to the above number.

There is a \$50.00 processing fee payable to TLC Management. TLC Management will add \$20.00 for any requests two days prior to closing.

Please allow five (5) days for processing.

QUOTED TO: _____ FAX: _____

DATE: _____ PHONE: _____

ATTORNEY: _____

HOA NAME: _____ CLOSING DATE: _____

BUILDER: _____ LOT: _____

NEW OWNER: _____

E-MAIL: _____ PHONE: _____

ADDRESS: _____

*MAILING ADDRESS (if different): _____

AMOUNT TO BE COLLECTED

PRORATE: YES _____ NO _____

1. FROM BUILDER: \$ _____

2. FROM BUYER: _____ \$PAYS THRU: _____

3. FROM BUYER: \$ _____ (Working Capital)

4. NOTE: DUES ARE: _____ \$PER _____

TOTAL SUM TO BE COLLECTED:

\$ _____ Payable to: _____ HOA (separate check required)

\$ _____ Payable to: _____ HOA (separate check required)

\$ _____ Payable to: TLC Management of Raleigh (separate check required)

\$ _____ TOTAL

ALL CHECKS SHOULD BE MAILED TO TLC MANAGEMENT AT THE ADDRESS ABOVE